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Owner Kelly Claassen:
HIM/PAS Director
Area HIM

SELF PAY DISCOUNT - AG

It is the policy of Stevens Community Medical Center (SCMC) to provide quality medical care to all patients, regardless of their ability to pay.

Stevens Community Medical Center offers a Self Pay Discount - AG to assist patients who are uninsured or under insured and do not qualify for public assistance programs such as MinnesotaCare, Medicaid, or Medical Assistance. This discount is available for medically necessary treatment for patients with an annual household income of less than \$125,000.00.

This discount is not an insurance program and does not replace benefits from third-party payers or government-supported programs. To be eligible, patients must meet program requirements, and all other third-party resources or non-hospital financial aid must be exhausted prior to application.

WHO IS ELIGIBLE?

The discount is available to patients with a verified annual gross household income of less than \$125,000.00 who do not have insurance, third-party payor resources, or government-supported programs to cover Stevens Community Medical Center charges.

To participate, applicants must submit a Self Pay Discount AG application along with all required supporting materials, meet the eligibility requirements, and comply with all program guidelines.

WHAT IS THE APPLICATION PROCESS FOR THE THIS PROGRAM?

An uninsured, self pay patient will receive a detailed, itemized bill from Stevens Community Medical Center as part of the standard billing process. If it is determined that a patient lacks insurance, third-party payor resources, or government-supported programs to cover medically necessary health care charges, the Patient Account Services Department will begin the eligibility determination process for this Self Pay Discount - AG.

To apply, patients must submit a completed application form (attached) along with income verification documents, such as recent tax statements, pay stubs, or employer salary history. Please note that failure to complete the application or provide the required documentation will result in the discount being unavailable.

The Patient Account Services staff will process the application and may contact patients or third parties if additional information is required. Once the eligibility process is complete, patients will receive a notification by mail. Eligible patients will receive a bill reflecting the original charges, the discount amount, and the remaining balance due.

For those who qualify, the submitted application serves as a written agreement to pay the remaining balance after the Self Pay Discount - AG deduction has been applied.

Approval Signatures

Step Description	Approver	Date
Board	Kerrie McEville: President/CEO	1/6/2026
	Kelly Claassen	12/29/2025